



FRASERBURGH COMMUNITY WEB
COMMITTEE MEETING
Wednesday 20th July 2011 at 4pm

Present: Stephen Brown – Chairperson
Carol Gibbs
Gwen Urquhart
Andrew Kellock
Ian Brown
Joyce Brown – minutes

1. Welcome

Stephen welcomed everyone to the meeting.

2. Apologies

Apologies received from Kathleen and Jemima.

3. Minutes of last meeting

AOCB – Item 10e – deleted.

4. Matters arising

- a. Partnership Meeting – Ian felt a bit disappointed with the partnership meeting, that it kept going off at a tangent onto other matters. The outcome is that there will be further tentative exploring of certain matters, probably contacting Diane Marshall for ways of accessing funding. Using Fraserburgh.com as a facilitator was another option. Aberdeen Communities Planning Group – Stephen is to contact Chris White by email. A questionnaire on the redesign of the website is to be circulated to see what is needed. This can be completed online.
- b. Cafe products in local paper – a list of business products Cafe Connect can offer can be made up for editorial for local paper, and also a poster describing same be displayed in the cafe.
- c. Lighting and safe/healthy working – written permission has been given to go ahead for the lighting. Carol has completed bids for funding. Project members are taking more breaks but it's a case of waiting. Ian has to provide list of tradesmen etc. for cafe.
- d. VHS to DVD- person setting up this business is quite happy to go ahead. We would get 10%. Setting up procedures will need to be done, disclaimers etc. He will offer to edit. We will be a drop off point.
- e. Artists' List – Jemima has contacted Kathleen and list is in progress. Current display will be taken down on 1st August then it will be a photographic display by Lacey Hubert. Amy Davenport will display in September. Work done in wool by Jill Harrison, Boyndie will be on display through November and December.
- f. NEOS opening –the cafe will be opening the same hours as in the surfing event. Some staff will be available. Seven paintings have been sold so far.
- g. Learning House meeting – meeting scheduled to meet Marie Chapman on Thursday 4th August at 2.30pm in the cafe.
- h. Antamedia – no funds are available at present to cover this. Service Level agreement covers utilities in the cafe. Stephen and Ian to meet with Bill about BT funding.



- 5. Matters from joint meeting**
 - a. **Inclusion in mind** – meeting set for 2nd August at 10.30am in the cafe.
 - b. **NEOS** – it was decided to have a small raffle. Raffles would be on sale throughout August. Cafe Connect would give a voucher.
- 6. Company matters** – OSCR forms have to be in by 26th July. Accounts have been sent to Stephen for signing off. Stephen wrote to HMRC but no reply has been received. McRae and Stephen will continue as Company Secretary this year.
- 7. Website matters** – we need to have the copyright for any photos being copied. This could generate money for the cafe.
- 8. Cafe matters** – we need information from Google Analytics for the A.G.M. A power point presentation by the project members would be included. A short meeting to discuss this will be held on 2nd August at 9.30am in the cafe.
- 9. AOCB** – none.
- 10. DONM** - 13th September 2011 at 10.30am for the consultative meeting and at 4pm for the committee. Both meetings will be held in Cafe Connect.